

VISA NETWORK ORDER FORM

870 Market St. Suite 888, San Francisco, CA. 94102

Phone: (415) 693-0330 Fax: (415) 693-0222

Date Sent: _____

Contact Person's Name: _____ Phone and email: _____

FEDEX Account # : _____ (please provide for return package- there will be a fee if using Visa Network's a/c))

Return completed process to (please check on either one below and provide address) :

Name of COMPANY & Address : _____
_____ Mail Stop : _____

Home : Delivery option: please check on either one (important) :(1) with signature required (2) no signature required/waived

Address (home) : _____

Special Instruction (if any): _____

Please fill out traveler's information in box below:

Departure Date: _____	Final Date to Receive Documents : _____
Name: _____	Dept. # /WWID : _____
Phone / Email : _____	Nationality and Passport #: _____
Expiration Date: _____	
I authorize Visa Network to charge my credit card for payment of passport/visa services and other courier services.	
Credit Card # _____	EXP : _____
Signature _____	Date: _____

• **(A) For Visa(s) Process – Name of country :** _____

Number of Entry: (please check) : Single Double Multiple .

(multiple might not be applicable to certain countries)

Type of Service : RUSH PROCESS : emergency/24hrs to 48 hrs 3 to 5 business days 6 to 8 business days

NON RUSH : Visa process only : 10 – 15 business days (depends on consulate)

**For 24 hours emergency service, please call Visa Network team at 415 693-0330. To download visa forms, please go to www.visanetwork.com (click on visa application).

***Please note that rush process might not be applicable to certain consulates.

• **(B) For U.S. Passport Process:** 1st Time (DSP-11) Renewal (DSP-82) Add Pages (DS-4085)

**Call our team for 24 hours emergency service. Please include the passport and application as noted above by form number. Forms must be filled out online at www.visanetwork.com (click on U.S. Passport)

Type of Service : RUSH PROCESS : emergency/24hrs to 48 hrs 3 to 5 business days 6 to 8 business days

NON RUSH : U.S Passport Agency only : Expedite (2-4 business weeks)

*****Important:** To avoid unnecessary delay, enclosed an itinerary with completed passport documents for rush and emergency services. For emergency service, please call Visa Network team at (415) 693 0330 ahead of time!

Please note that additional/different fee applies for each Rush Process request.

DISCLAIMER : VISA NETWORK ASSUMES NO RESPONSIBILITY FOR THE LOSS OR DELAY OF PASSPORT AND VISA DOCUMENTS OCCASIONED BY AMBASSY/CONSULAR OFFICE, GOVERNMENT OFFICE, POSTAL AND COURIER SERVICE, DELIVERY SERVICE OR TRAVEL AGENCY.